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**RULES AND REGULATIONS FOR THE USE OF CATHEDRAL OF THE HOLY SPIRIT PENANG**

**CHS BADMINTON COURTS**

1. The times designated for the use of the badminton courts are divided into the following Sessions:

**Monday, Tuesday, Wednesday, Thursday, Friday:**

**Session 1 (6.00pm - 8.00pm) & Session 2 (8.00pm – 10.00pm)**

**Saturdays and Sundays:**

**No Booking**

1. Bookings are available only according to the sessions (time) specified above. No bookings are available outside the type of sessions specified above.
2. Players are requested to arrive and depart on time. NO CONSESSION is given for play outside the specified times and designated court (s).
3. Only drinks are allowed into the Hall**. No** smoking and eating is allowed in the Hall.
4. The Hall and toilets are kept clean and the applicant and group are responsible for maintaining the cleanliness of both the Hall and the toilets provided outside.
5. The applicant and group booking the courts shall be responsible for any damage to the facilities during the sessions booked and shall pay for the full cost of the damaged incurred.
6. All bookings must be made at the CHS Office during office hours.
7. To bring along the payment receipt for CHS confirmation or checking purpose
8. All groups or individuals shall not hold responsible for any loss, unforeseen mishaps or the like during the use of the badminton court (s).
9. All payment for the bookings must be made at the CHS Office
10. In the event of cancellations of bookings, an advance notice of two (2) days must be given to the CHS Office. Otherwise the designated Court (s) is/are deemed to be booked and the applicant and group charged accordingly.
11. CHS reserves the right to use the Hall for its activities. In the event of such nature, the players concerned will be given at least eight (8) days notice of the cancelling of their Booking (s). Notice shall be placed on the notice board in the Hall.
12. CHS reserves the right to accept or refuse any person (s) or group (s) for the Bookings of the Courts.
13. CHS reserves the right to change these RULES AND REGULATIONS without prior notice.